B. B. A. (Sem. II) (CBCS) (W.E.F. 2016) Examination
July - 2022
IT Tools for Business

Time : $1\frac{1}{2}$ Hours]   [Total Marks : 35

1   Answer the following questions : (any **two**)   **10**

   (1) Explain steps to create a database in Access.

   (2) Explain various data types available in Access.

   (3) Write rules for object naming in Access.

2   Answer the following questions : (any **two**)   **10**

   (1) Describe steps to export an access table object into another database.

   (2) Explain various field properties.

   (3) Explain Cascade Update and Cascade Delete with example.

3   Write short notes : (any **three**)   **15**

   (1) Find duplicate query.

   (2) Parameter query

   (3) Form types

   (4) Form controls

   (5) Make table query

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